



Auckland Painting Contractors Association Inc.
t/a Auckland Master Painters®



MEMBERSHIP
APPLICATION FORM

Become a Member of Auckland Master Painters®

By using your membership to its full potential you will more than save your annual subscription fee, and more importantly, you will be recognized as an industry professional.

Joining Auckland Master Painters®, a Master Painters® New Zealand Affiliated Association, gives you a distinct business advantage.

- You have the credibility of a national brand behind you.
- There is an extensive referral service for new work.
- You can make savings by taking advantage of the many offers available to Members.
- You receive regular news affecting the trade and the bi-monthly Painters & Decorators Journal.
- You have the opportunity to mix with others in the industry and share knowledge.
- There are comprehensive training and Quality Assurance programmes.
- You have a disputes committee that, for a fee, negotiates contentious issues on your behalf, instead of the costly and time-consuming option of going it alone.
- Celebration of Excellence through the New Zealand Master Painter of the Year.
- A free initial legal advice service for business and personal use.

Consumers seek the surety that their chosen contractor has the credentials and accreditation that comes from membership of the Auckland Master Painters®.

Auckland Master Painters® Membership Application

Congratulations on taking the first step to becoming a member of Auckland Master Painters®, a Master Painters® New Zealand Association Affiliate.

Before going any further, please make sure you have read all of the information attached. Please complete the application form below in detail, to enable us to effectively assess your application.

Payment of **\$395** including GST is (please circle payment method) enclosed or direct credited to the Auckland Master Painters® bank account (ANZ 01 0288 0148484 00) being the application fee. This application fee is non-refundable.

Company Information	
Legal Name	
Trading Name (if different)	
Type (circle)	<input type="radio"/> Limited <input type="radio"/> Company <input type="radio"/> Partnership
	Please provide a copy of your Certificate of Incorporation
Address for Service (street)	
Postal Address	
Phone	<input type="checkbox"/> Business
	<input type="checkbox"/> Mobile
	<input type="checkbox"/> Fax
	<input type="checkbox"/> After Hours
	<input type="checkbox"/> Website
Contacts	
Main Contact	First and Last Name
	Title (eg Director)
	Email
	Mobile
Alternative Contact	First and Last Name
	Title (eg Director)
	Email
	Mobile
Accounts Contact	First and Last Name
	Email
	Phone

Information	
Years in business on your own	
...Or details	
Type of Work	Commercial Residential Specialist Coatings
	Other (specify)
Trade Qualified	Yes / No
	If yes, please supply copy of Trade Certification
If not supply details of industry experience	
Insurance	Public Liability Cover Yes / No (You must supply evidence of this)
	Professional Indemnity Yes / No
Employees	Brushhands
	Certified Tradies
	Apprentices
	Other
Other	# Vehicles
Inspection	
<p>It is the policy of this Association to inspect the work of all applicants Please name 1 contract now held & 1 previous contract:</p>	
Contract	Name
	Address
	Phone
	Details of job
Previous Contract	Name
	Address
	Phone
	Details of job

Please supply 2 business references (suppliers):		
Supplier 1	Name	
	Address/Location	
	Account Ref	
Supplier 2	Name	
	Address/Location	
	Account Ref	
Would you attend meetings?		Yes / No

I / We trading as _____ agree to abide by the Rules of the Auckland Painting Contractors Association Inc. t/a Auckland Master Painters®, Master Painters® New Zealand Association Inc. and the national Code of Practice and any subsequent amendments to either.

Signatures

1. _____ **Name** (please print) _____

2. _____ **Name** (please print) _____

Date: _____

Privacy Act 1993

The above information is being collected by the Association so that your application for membership may be properly assessed. The information will be stored at the Association Secretary’s office and will be used for initial membership assessment and historical record purposes. You have that right to access this information at any time and to correct it. In addition, we do supply names to the public who respond to our advertisements for work for our members, but the Act states permission to do that should be obtained from members.

Please circle A), B) and C) below to indicate you are happy for your details to be used as listed below :

- A)** I/We have no objection to the Association supplying my/our name and telephone number to members of the public who wish to employ a Master Painter to undertake a painting contract.
- B)** I/We have no objection to my/our name being included in any list the Association releases for the purpose for obtaining a worthwhile benefit for members.
- C)** I/We have no objection to the Association listing my/our name and telephone number on associated websites.

Master Painters® New Zealand

Code of Practice

Each firm in membership of a Master Painters® New Zealand Affiliate Association shall subscribe to and be bound by the terms of this Code of Practice. This Code establishes standards for the conduct of, and the work undertaken by, such member firms so as to raise the status of Painting and Decorating Contractors and improve their trade relationships with both private and industrial clients.

1. Each member firm of an affiliated association shall, in all senses and at all times observe a high standard of commercial honesty and transparency in dealing with clients.
2. It is expected that a member's behaviour and commercial integrity will be of a standard that does not, at any time, bring the Association or its members into disrepute.
3. Each member will have a fully functioning Health and Safety Policy and systems that align with this. Where a member contracts out work to another party, they must also have a clear understanding of the Health and Safety practices of said contractors.
4. Each member firm shall submit a written quotation for work to be undertaken, unless:
 1. The work is of such a nature as to preclude the submission of a written quotation. In such cases it could be pointed out to the client that it would be to the advantage of both parties if the work were to be carried out on a day to day basis.
 2. In the event of such a case prior to commencement of any work, the client should be informed of day work rates for labour and material, day work sheets and/or fully costed time sheets should be presented to the client if so required.
 3. A member firm is under no obligation to submit a quotation merely for establishing the value of an insurance or other claim, but if a quotation is submitted for such a purpose, a fee may be charged.
 4. Any quotation submitted shall be fair to both parties and shall be such as to yield a reasonable profit for a fair job.
5. A member firm shall so conduct its business that all work shall be executed by competent workers and apprentices under proper supervision.
6. A member firm shall arrange and at all times maintain adequate insurance cover in respect of public liability risks i.e. enough to cover the size of the contracts the member undertakes. A copy of said cover will be filed with the Association upon request.
7. A member firm, if so requested, shall make recommendations as to the material to be used; such materials to be of good quality and fit for the purpose of the product and said products shall be used in accordance with the maker's recommendations.
8. A member shall always recommend to the client a method of treatment which will give a good and lasting job. When asked to recommend a specification, a firm shall recommend one which shall be adequate for its purpose. The AUS/NZ Standard 2311:2009 should be used as the basis of any specification.
9. The attention of the client or their representation shall be drawn to any apparent shortcomings which exist in a specification. When working to a specification, the terms thereof shall be faithfully carried out. No responsibility will be accepted for work which the client has requested to be carried out in direct conflict with the firm's professional advice.
 1. In such a situation it is essential to obtain the clients' acknowledgement in writing that they have issued said instruction, contrary to advise given.

10. A member firm shall not comment on the work or the fees charged by another Member unless called to do so under responsibilities held through the Association. If this being the case they shall endeavour to obtain all facts and present their findings fairly, impartially and without bias.
11. A member firm ought not to be expected to rectify matters which are not its responsibility, without financial compensation.
12. However, if a member contracts out work to another party it needs to be clearly understood that should a workmanship matter not be rectified satisfactorily by said contractor/s then it is the member's responsibility to ensure that this occurs.
13. One member shall not supersede another member on any job except by agreement. Should agreement not be possible, the matter in dispute to be referred to an arbitrator.
14. Advertising by members shall be truthful and shall not express or imply criticism of another member or members.
15. In the case of a complaint by a client regarding inferior workmanship, the member concerned shall agree to have the claim investigated by his local association or parties appointed by the Association and agree to abide by its decision.
16. In respect to the Associations Workmanship Warranty a member will fully comply with all rules and guidelines issued from time to time by Master Painters® Services Limited.
17. It is expected that all members will offer the Residential Workmanship Warranty to all clients whether carrying out new or rework if the value of said work exceeds \$7,500 incl GST.
18. The warranty is to be offered for Exterior and Interior work where it meets this criteria.
19. The client has the option to decline this offer. Should this be the case then this needs to be recorded in writing as part of the contract documents.
20. In the case of my resignation from the membership, I acknowledge that this must be in writing and that I am responsible for all fees and dues up until such time as this has been received.

As a member of a Master Painters® New Zealand Affiliated Association I/we acknowledge that I/we have read, understand and will abide by this Code of Practice. For existing members payment of membership subscriptions is considered as acceptance of the terms and conditions laid out in this Code.

Signed: _____ Name: _____

Date: _____

Witnessed by: _____

Signed: _____ Name: _____

Date: _____

Witnessed by: _____

Information for Inclusion on the Auckland Master Painters® Website

Trading Name: _____

Contact Name: _____

Postal Address: _____ Suburb: _____

Physical Address: _____

Suburb: _____

City: _____

Business Phone: _____ Fax: _____

Mobile: _____ Home: _____

Email: _____

Website: _____

Area in which you predominately work: (Cross out the area you do not wish to work in)

Northland North Shore Akld Central Akld East Akld West Akld South

The type of work you offer: (Please circle each category that you carry out)

Spray Painting Texture Painting Paint Stripping Wallpaper Stripping

Wallpaper Hanging Plastering Lead-based Paint Removal

Commercial New Builds Residential

Description: (up to 250 characters to describe your business)

Membership – What's in it for you?

Why join Auckland Master Painters®?

Joining a Master Painters® Affiliated Association gives you a distinct business advantage:

- You have the credibility of a national brand behind you.
- There is an extensive referral service for new work with 0800 support.
- You can make savings by buying in bulk and, for example, having access to cheaper fuel.
- You receive regular news affecting the trade and the bimonthly Painters and Decorators Journal.
- You have the opportunity to mix with others in the industry and share knowledge.
- There are comprehensive training and apprenticeship programmes.
- You have a disputes committee that, for a small fee, negotiates contentious issues on your behalf instead of the costly and time-consuming option of going it alone.
- Branded clothing and overalls.
- Membership cards for verification of status.
- Lead management courses (sponsored by Wattyl).
- Business improvement courses.
- Listing and linkage through www.masterpainters.co.nz
- Master Painter of the Year Awards – celebrating excellence in our industry.
- Become a Registered Master Painter after 12 months of membership with APCA.
- Access to a very affordable Quality Management System.
- Social Events with other contractors and key suppliers.
- Free initial Legal Advice service for business and personal use.
- **IT JUST MAKES SENSE AND IS GOOD FOR YOU BUSINESS.**



Membership Subscription Fee

The half yearly (6 months to 30 June 2017) subscriptions rates are as follows:

Self Employed	\$481.71
1 - 4 Production Personnel	\$597.83
5 - 9 Production Personnel	\$750.91
10 - 20 Production Personnel	\$811.91
Over 20 Production Personnel	\$867.62
Associate Suppliers & Merchants	\$172.50

All figures above include GST

FURTHER INFORMATION

A one off non refundable application processing fee of \$395.00 (incl GST) applies which includes an inspection fee.

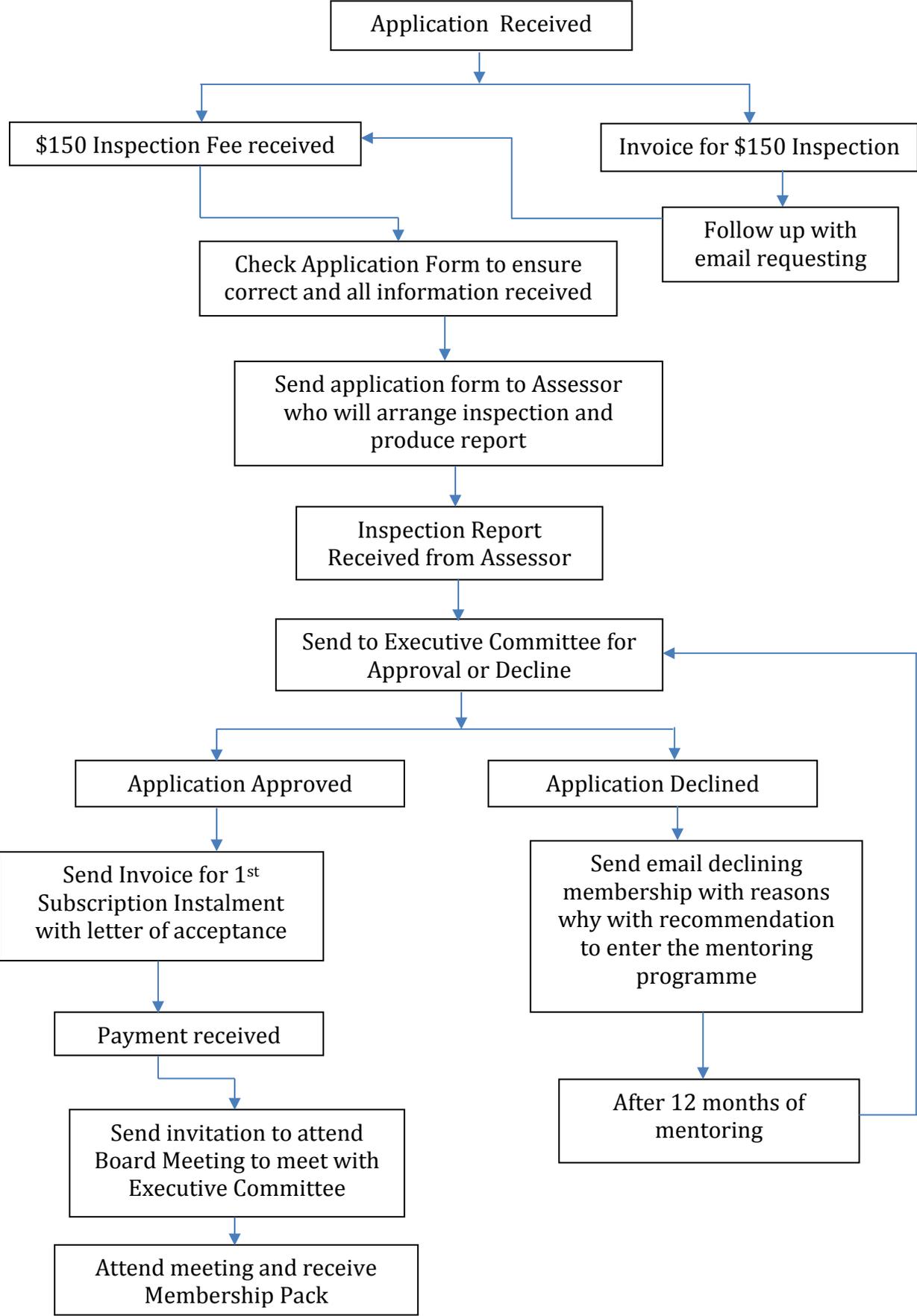
Each category of membership (excluding associate members) includes \$284.63 (incl GST) for Master Painter capitation fee and \$28.75 (incl GST) for Master Painters® logo protection fee.

Capitation Fee: The fee is an amount that is paid directly to Master Painters® New Zealand which allows members access to resources, branding, training, apprenticeship programmes and other Master Painter benefits.

These membership subscription fees are valid as at the time of print and are subject to change at the Annual General Meeting.

You will be invited to an Executive Board Meeting to meet with the Executive Committee where you will be presented with your Membership Pack.

Auckland Painting Contractors Association Inc.
T/A Auckland Master Painters®
Application Process



Affiliate Associations – Contact Details

Auckland Painting Contractors Association Inc. t/a Auckland Master Painters®

Secretary: Rosemarie Dawson
P O Box 34 935
Birkenhead Auckland 0746
Phone: 09 358 0406
Email: admin@apca.org.nz

MPNZ Assn Waikato Branch Inc

President: Trevor Reid
P O Box 655
Hamilton 3240
Phone: 07 838 3872
Email: waikato@masterpainters.org.nz

MPNZ BOP Branch Inc

President: Riki Nelson
Secretary: Tanya Macdonald
C/- PO Box 39120
Wellington Mail Centre 5045
Phone:0800 PAINTNZ

Gisborne Master Painters® Assn

President: Malcolm Niven
Secretary: Tanya Macdonald
C/- PO Box 39120
Wellington Mail Centre 5045
Phone:0800 PAINTNZ

MPNZ Assn Taranaki Branch Inc

President: Peter Broadhead
Secretary: Kate Swan
PO Box 808
New Plymouth 4340
Phone: 06 756 9089

Hawkes Bay Master Painters® Inc

President: Ted Van Zonneveld
Secretary: Julie Cowan
PO Box 19034
Marewa Napier
Phone: 027 416 2815

Wanganui Branch Inc

President: Allan Barnes
Secretary: Sean Johnson
PO Box 840
Wanganui 4540
Phone: 06 345 2743

MPNZ Assn Manawatu Branch

President: David Gurn
Secretary: Mrs R B Anderson
P O Box 5095
Palmerston North 4441
Phone: 06 212 0999

MPNZ Assn Wellington Region

President: Mark Palmer
Secretary: Tanya Macdonald
C/- PO Box 39120
Wellington Mail Centre 5045
Phone:0800 PAINTNZ

MPNZ Assn Nelson Branch Inc

Secretary: Tanya Macdonald
C/- PO Box 39120
Wellington Mail Centre 5045
Phone:0800 PAINTNZ

MPNZ Assn Canterbury Branch Inc

Chairman: Dietmar Dyck
Secretary: Tanya Macdonald
C/- PO Box 39120
Wellington Mail Centre 5045
Phone:0800 PAINTNZ

MPNZ Mid & South Canterbury Branch Inc

President: Andy Wilson
Secretary: Karen O'Driscoll
13 Seaview Tce
Timaru 7910
Phone: 03 688 0217

MPNZ Assn Otago Branch Inc

President: Ian Anderson
Secretary: Nani K
P O Box 274
Dunedin 9054
Phone: 03 477 2899

Southland Master Painters® Assn

President: Darryl Olphert
Secretary: Raewyn Hillis
109 Crinan Road
Invercargill 9810
Phone: 021 332 254

Please complete and return with application fee (if not direct credited) to:

Auckland Master Painters®
PO Box 34-935
Birkenhead
Auckland 0746

Any enquiries please email: admin@apca.org.nz